

Government of Nepal
National Examinations Board
Date of publication: 1st March, 2024

Invitation for Bids No: NEB/ICB//2080/081

1. The National Examinations Board invites **electronic** bids from eligible bidders for the procurement of Printing and Delivery of **Academic Certificates (Transcript, Migration, Provisional and Supplementary Certificate)** under **International Competitive Bidding–Single Stage Two Envelope**.

IFB No.	Bid Document Cost	Bid Security	Bid Security Validity
NEB/ICB/3/2080/081	NPR. 3000	NPR. 300000	120 Days from Bid Opening Date

2. Interested Security Presses may obtain further informations and inspect the bidding documents from the National Examinations Board, Personnel Administration and Human Resource Development Department on Government official working days from the date of IFB publication between office hours or may visit e-GP system <http://www.bolpatra.gov.np>
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of National Examinations Board, Sanothimi, Bhaktapur, Nepal, Phone Number : 01-6630848, email : hsestore@gmail.com or may visit PPMO egp system www.bolpatra.gov.np
4. Bidder submitting their bid electronically may download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following account as specified below.

Information to deposit the cost of bidding document in Bank:

Name of the Bank : Rastriya Banijya Bank
Address of the Bank : Sanothimi Branch, Sanothimi, Bhaktapur
Name of Account : National Examinations Board, Sanothimi, Bhaktapur
Bid Document Cost : NPR 3000
Account Number : 1730100000013001
Swift Code : RBBANPKA

5. Electronic bids must be submitted to the office National Examinations Board through PPMO's e-GP system www.bolpatra.gov.np on or before 12:00 Noon on 15th April, 2024. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at 13:00 PM on 15th April, 2024 at the office of National Examinations Board, Sanothimi, Bhaktapur. Bids must be valid for a period of 90 **days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs **300000** which shall be valid for 30 days beyond the validity period of the bid.

Bid Security amount should be deposited at the following details ;

Name of the Bank : Rastriya Banijya Bank
Address of the Bank : Sanothimi Branch, Sanothimi, Bhaktapur
Name of Account : National Examinations Board, Sanothimi, Bhaktapur
Bid Security amount : NPR 300000
Account Number : 1730100000015001
Swift Code : RBBANPKA

7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.