

## Student registration process step by step instruction

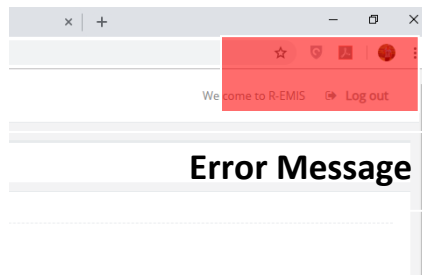
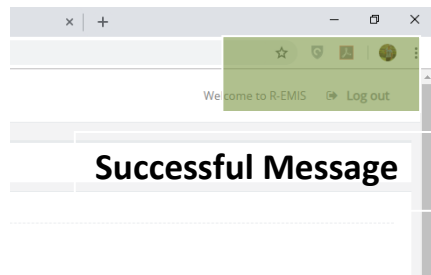
1. Type the given URL into your browser → <http://exam.neb.gov.np:81/login>
2. Enter your respective USERNAME and PASSWORD (now you are login to your dashboard)
3. Click on Exam Form Application (Regular) which appears at left side menu.
4. **Academic year** and **level** does not need to change. (Leave it anyway).
5. SEARCH your school name in **school/college** box and select.
6. SEARCH your Program in **Program/Stream box**.

\* After selecting Program:

**Registration no**, **Name** and other information will be appearing on form.

(You can modify it as per your requirement).

7. After verifying the data proceed to choose **Optional Subject**
8. Select **Optional1** and **Optional2** subject form Dropdown box.
9. Now Click on **Save Changes** Button.



\* If your entry is successful green text message will appear at right top corner of browser if not red text message will appear. (Read error message carefully and change any modifications required)